

Namoi Regional Workforce Project - October 2023 Status Report



PROJ 2023-0078

Project Sponsor: Paul Bennett (Namoi Unlimited)

Report Date: 31 Oct 2023

Project Owner: Jacqueline O'Neill (TRC)

Reporting Period: October 2023

Project Manager: Lisa McMahan (TRC)

Report Author: Lisa McMahan (TRC)

Overall Status: ●

Progress Summary:

The Final Report has been delivered and accepted by the Working Group members, based on positive feedback from the Namoi Unlimited Mayors and General Managers presentation on the 5th October 2023. Each Working Group member will present the final strategy to their respective Council and leadership teams.

The Working Group are meeting in the week of the 8th November to identify the requirements of the Working Group to take this strategy forward and maintain momentum on the implementation.

The Department of Regional NSW has participated in the Working Group and have expressed commitment to be involved in the implementation going forward.

There was no representation from Liverpool Plains in the Working Group, however the Mayor and GM have been present at presentations. To address this potential gap, stakeholders from the region were invited to participate in the workshops and interviews. The Project Team are confident that the needs of the Shire were included in all research and findings.

An extension of one month from the original due date of the 30th September 2023 was requested and approved. This extension was required due to Covid related illness. The reporting requirements of the grant funding have all been met and the final reconciliation submitted. The grant value awarded was \$220,000. The project was delivered under budget (\$214,940), with an amount of \$5,060 allocated as contingency remaining unspent.

It is intended to hold a media event in the week of the 12th December 2023, following Councillor presentations by the Working Group. This will be coordinated by Tamworth Regional Council's Communications Team.

Objective & Deliverables:



Budget:



Schedule:



Milestones & Key Dates:



Resources:



Stakeholders:



Completed this reporting period:

Key	Summary	Due	Status	Responsibility*
NWSP-30	Working Group Presentation - Interim Report	09/Aug /23	DONE	Consultant - JSA Projects

NWSP-65	TRC Housing Strategy information for Research Report	18/Aug /23	DONE	Consultant - JSA Projects
NWSP-56	Regional in-bound Residents Survey	31/Aug /23	DONE	Consultant - JSA Projects
NWSP-57	WG Meeting #5 - Progress, Finalise Draft Report	06/Sep /23	DONE	TRC - GP
NWSP-66	TLALC connection regarding first nations engagement in welcome process	09/Sep /23	DONE	Consultant - JSA Projects
NWSP-31	Working Group Presentation - Draft Report	15/Sep /23	DONE	Consultant - JSA Projects
NWSP-27	Draft and Final Reports	15/Sep /23	DONE	Consultant - JSA Projects
NWSP-26	Communications and Marketing Strategy	15/Sep /23	DONE	Consultant - JSA Projects
NWSP-25	Coordination and Support Services Interventions Sector Support Strategies	15/Sep /23	DONE	Consultant - JSA Projects
NWSP-72	Review draft strategy	26/Sep /23	DONE	TRC - GP
NWSP-74	Request extension for submission of final report until 30/10/23	29/Sep /23	DONE	TRC - GP
NWSP-28	Implementation Plan	29/Sep /23	DONE	Consultant - JSA Projects
NWSP-75	Namoi Unlimited - Presentation of Draft to Mayors & GMs	05/Oct /23	DONE	Consultant - JSA Projects
NWSP-73	Review for grammatical errors	06/Oct /23	DONE	Consultant - JSA Projects
NWSP-76	Launch planning meeting with DRNSW	17/Oct /23	DONE	TRC - GP
NWSP-51	WG Meeting #6 - Progress, Final Report & Next Steps	26/Oct /23	DONE	TRC - GP
NWSP-43	Grant Completion Report	31/Oct /23	DONE	TRC - GP

17 issues

In Progress:

Key	Summary	Due	Status	Responsibility*
NWSP-78	Strategy Delivery - Media Event	15/Dec /23	IN PROGRESS	TRC - GP
NWSP-77	Activation & Execution Planning	16/Dec /23	IN PROGRESS	TRC - GP

2 issues

To commence next reporting period:

Key	Summary	Status	Due	Responsibility*
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No issues found

Issues / Blockers:

Key	Summary	Impact Description	Impact	Mitigation Approach	Progress	Due	Responsibility*
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No issues found

Risks:

Key	Summary	Likelihood	Mitigation Approach	Impact Description	Impact	Start Date	Assignee
NWSP-33	Lack of engagement by all Councils	Low	Raise with Namoi Unlimited to discuss at next Namoi Unlimited Meeting. Provide Project objectives and timeline.	<ol style="list-style-type: none"> 1. lack of voice covering all regions 2. Gaps in information 3. Additional work for consultant/PM to gather content. 	Moderate / Limited	03/Apr /23	Lisa McMahon

1 issue

Key Deliverables & Milestones:

Key	Summary	Due	Status	Responsibility*
NWSP-44	Grant Funding Deed	31/Mar /23	DONE	Consultant - JSA Projects
NWSP-46	Stakeholders Engagement Round 1	07/Jul/23	DONE	Consultant - JSA Projects
NWSP-45	Research & Analysis Completed	29/Jul/23	DONE	Consultant - JSA Projects
NWSP-58	Research and Findings Report	10/Aug /23	DONE	Consultant - JSA Projects
NWSP-38	Draft Strategy	30/Aug /23	DONE	Consultant - JSA Projects
NWSP-47	Stakeholder Engagement Round 2	01/Sep /23	DONE	Consultant - JSA Projects
NWSP-40	Communication & Marketing Strategy	29/Sep /23	DONE	Consultant - JSA Projects
NWSP-39	Strategy	29/Sep /23	DONE	Consultant - JSA Projects

8 issues